
Cabinet



Forest Heath
District Council

Title:	Agenda												
Date:	Tuesday 14 July 2015												
Time:	6.00 pm												
Venue:	Council Chamber District Offices College Heath Road Mildenhall												
Membership:	<p style="text-align: right;">Leader James Waters</p> <p style="text-align: right;">Deputy Leader Robin Millar</p> <table><thead><tr><th><u>Councillor</u></th><th><u>Portfolio</u></th></tr></thead><tbody><tr><td>David Bowman</td><td>Operations</td></tr><tr><td>Stephen Edwards</td><td>Resources and Performance</td></tr><tr><td>Andy Drummond</td><td>Leisure and Culture</td></tr><tr><td>Robin Millar</td><td>Families and Communities</td></tr><tr><td>James Waters</td><td>Planning and Growth</td></tr></tbody></table>	<u>Councillor</u>	<u>Portfolio</u>	David Bowman	Operations	Stephen Edwards	Resources and Performance	Andy Drummond	Leisure and Culture	Robin Millar	Families and Communities	James Waters	Planning and Growth
<u>Councillor</u>	<u>Portfolio</u>												
David Bowman	Operations												
Stephen Edwards	Resources and Performance												
Andy Drummond	Leisure and Culture												
Robin Millar	Families and Communities												
James Waters	Planning and Growth												
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
Quorum:	Three Members												
Committee administrator:	Sharon Turner FHDC Cabinet Officer/Committee Administrator Tel: 01638 719237 Email: sharon.turner@westsuffolk.gov.uk												

Agenda

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Procedural Matters

Part 1 - Public

1. Apologies for Absence

2. Minutes

1 - 6

To approve as a correct record the minutes of the Cabinet meeting held on 2 June 2015 (attached).

3. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the District are invited to put one question/statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wished to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Report from the Performance and Audit Scrutiny Committee: 4 June 2015

7 - 12

Report No: **CAB/FH/15/027**

Portfolio Holder: Stephen Edwards

Chairman of the Committee: Colin Noble Lead Officer: Christine Brain

6. Report from the Overview and Scrutiny Committee: 11 June 2015

13 - 16

Report No: **CAB/FH/15/028**

Chairman of the Committee: Simon Cole Lead Officer: Christine Brain

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<p>7. Single Issue Review (SIR) of Core Strategy Policy CS7 and Site Specific Allocations (SSA) Local Plan - Consultation Documents</p> <p>Report No: CAB/FH/15/029</p> <p><i>(incorporating the recommendations arising from the Local Plan Working Group meeting held on 30 June 2015)</i></p> <p>Portfolio Holder: James Waters Chairman of the Local Plan Working Group: Rona Burt Lead Officer: Marie Smith</p>	17 - 66
<p>8. West Suffolk Operational Hub</p> <p>Report No: CAB/FH/15/030</p> <p>Portfolio Holder: David Bowman Lead Officer: Mark Walsh</p>	67 - 84
<p>9. Mildenhall Hub Project</p> <p>Report No: CAB/FH/15/031</p> <p>Portfolio Holder: James Waters Lead Officer: Alex Wilson</p>	85 - 98
<p>10. West Suffolk Facilities Management</p> <p>Report No: CAB/FH/15/032</p> <p>Portfolio Holder: David Bowman Lead Officer: Mark Walsh</p>	99 - 130
<p>11. Revenues Collection and Performance Write-Offs</p> <p>Report No: CAB/FH/15/033</p> <p>Portfolio Holder: Stephen Edwards Lead Officer: Rachael Mann</p>	131 - 134
<p>12. Joint ARP Debt Management and Recovery Policy</p> <p>Report No: CAB/FH/15/034</p> <p>Portfolio Holder: Stephen Edwards Lead Officers: Rachael Mann and Jo Andrews</p>	135 - 156
<p>13. West Suffolk Sundry Debt Management and Recovery Policy</p> <p>Report No: CAB/FH/15/035</p> <p>Portfolio Holder: Stephen Edwards Lead Officers: Rachael Mann and Jo Howlett</p>	157 - 174
<p>14. Decisions Plan: July 2015 to May 2016</p> <p>Report No: CAB/FH/15/036</p> <p>To consider the most recently published version of the Cabinet's Decisions Plan</p> <p>Portfolio Holder: James Waters Lead Officer: Ian Gallin</p>	175 - 186

15. Exclusion of the Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 - Exempt

16. Exempt Appendices: West Suffolk Facilities Management (para 3) 187 - 190

Exempt Appendices D and E to Report No: **CAB/FH/15/032**
Portfolio Holder: David Bowman Lead Officer: Mark Walsh

(These exempt appendices are to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as they contain information relating to the financial and business affairs of a particular organisation)

(No representations have been received from members of the public regarding this item being held in private)

17. Exempt Appendices: Revenues Collection Performance and Write-Offs (paras 1 and 2) 191 - 194

Exempt Appendices to Report No: **CAB/FH/15/033**
Portfolio Holder: Stephen Edwards Lead Officer: Rachael Mann

(This item is to be considered under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as it contains information relating to an individual(s) and information which is likely to reveal the identity of an individual)

(No representations have been received from members of the public regarding this item being held in private)